

TEMPORARY BUSINESS SIGN PERMIT APPLICATION

JOINT LAND USE BOARD – TOWNSHIP OF HARRISON

A temporary sign may be used by a legal business to advertise certain events, such as a new business opening or a special sale, upon approval by the Joint Land Use Board of the Township of Harrison. In order to obtain a permit, submit the completed application form and a one page color sketch showing details of the temporary sign, with dimensions, and the location of the sign on the premises. The sign must be located on the same lot as the business for which the sign is providing advertising. If the temporary sign permit is approved, the sign may be erected for a period of 30 days, with no more than two renewals of the temporary sign permit permissible. No more than three 30 day time periods per year are permissible. The temporary sign must be removed no later than the day the permit expires.

A separate application must be made for each temporary sign. No fees are required. The applicant is not required to appear at the Joint Land Use Board meeting when the Board considers the application. Temporary signs in the Historic District do not require a Certificate of Appropriateness from the Historic Preservation Commission but the design must be in keeping with the intent of the Historic District.

The applicant will be notified by mail if the temporary sign is approved or not approved, and, if approved, the date the temporary sign must be removed.

The permissible types of temporary signs are:

- Wall sign – no larger than 20 square feet, attached to the building.
- Banner sign – no larger than 20 square feet.

Applicant _____

Address _____

Phone # _____

Property Owner (if not the same) _____

Address _____

Phone # _____

Location of Sign _____ Block _____ Lot _____

Purpose of Sign _____

Length of time requested for sign placement _____

By signing below, I agree to erect and remove the temporary sign consistent with the Joint Land Use Board approval.

Signature of Applicant _____ Date _____

Signature of Property Owner or Leasable Interest Owner _____

Approved _____ Not Approved _____

Sign Must be Removed by _____

Signature of Joint Land Use Board Secretary _____