TOWNSHIP OF HARRISON
114 Bridgeton Pike
Mullica Hill, New Jersey 08062
(856) 478-6522

VACANT/ABANDONED PROPERTY REGISTRATION

REGISTRATION FEE AND INSURANCE CERTIFICATE MUST ACCOMPANY THE REGISTRATION FORM.

Registration shall remain valid for one year from the date of registration, except for the initial registration. The owner or lender shall be required to renew the registration annually as long as the building remains a vacant and/or abandoned property, and shall pay a registration or renewal fee in the amount prescribed in Chapter 159 for each vacant property registered.

The annual renewal shall be completed by January 1st each year.

The initial registration fee for each building shall be $500.00, and shall be pro-rated after October 1st. Homeowner's Insurance Certificate shall be provided at time of initial registration and upon each renewal.

BE ADVISED THAT IN ADDITION TO OTHER RESPONSIBILITIES, OWNERS AND LENDERS OF VACANT/ABANDONED PROPERTIES ARE RESPONSIBLE FOR CONTINUOUS PROPERTY MAINTENANCE, WHICH INCLUDES BUT IS NOT LIMITED TO, ENSURING THAT THE EXTERIOR GROUNDS OF THE STRUCTURE, INCLUDING YARDS, FENCES, SIDEWALKS, WALKWAYS, RIGHT OF WAYS, ALLEYS, RETAINING WALLS AND ATTACHED OR UNATTACHED ACCESSORY STRUCTURES AND DRIVEWAYS, ARE WELL MAINTAINED AND FREE FROM TRASH, DEBRIS, LITTER, GRASS AND OTHER VEGETATIVE GROWTH. THE BUILDING MUST BE SECURED FROM UNAUTHORIZED ENTRY, AND A SIGN IDENTIFYING THE RESPONSIBLE PARTIES MUST BE AFFIXED. FAILURE TO COMPLY WITH THESE STANDARDS WILL RESULT IN ENFORCEMENT ACTION AND PENALTIES AGAINST THE OWNER.

Refer to Chapter 159, Article IX of the Township of Harrison Code Book for additional information and further details regarding property maintenance and vacant/abandoned properties.

The Township of Harrison Code Book is available online at www.harrisontwp.us/.

Vacant/Abandoned Property Registration

The Township of Harrison
114 Bridgeton Pike
Mullica Hill, New Jersey 08062
Code Enforcement Office
Phone: (856) 478-6522; Fax: (856) 478-6287

Property Address: _____

Block: _____ Lot: _____

Owner's Information:

Name: _____

Street Address: _____

City, State, Zip: _____

Phone: _____ Cell: _____

Email Address: _____

Emergency Contact or Responsible Agent (24 HOURS A DAY) Located in New Jersey:

Name: _____

Street Address: _____

City, State, Zip: _____

Phone: _____ Cell: _____

Email Address: _____

Lender/Lien Holder/Mortgage Company/Trustee:

Name: _____

Address: _____

Phone: _____ Fax: _____

Contact Name: _____

Contact Phone (Direct Line): _____ Email: _____

Account No.: _____

Homeowner's Insurance Information:

Name: _____

Address: _____

Phone: _____ Fax: _____

Contact Name: _____

Contact Phone (Direct Line): _____ Email: _____

Policy No.: _____

Property Information:

Total Number of Residential Units: _____ Number of Stories: _____

1. Is the property: Vacant ☐ Abandoned ☐ Secure ☐ Open & Accessible ☐
2. Is the property currently enclosed and/or secured from unauthorized entry (e.g. windows/ doors boarded)? Yes ☐ No ☐
3. Are the utilities ON or OFF: Electric _____ Water _____ Gas _____
4. Is there a sign (24" x 24") affixed to the building specifying the name, address and telephone number of the owner, owner's authorized agent and person responsible for daily supervision and management of the building? Yes ☐ No ☐
5. Is the property covered by a valid and current policy of Homeowner's Insurance? Yes ☐ No ☐

I CERTIFY THAT THE FOREGOING STATEMENTS MADE BY ME ARE TRUE. I AM AWARE THAT IF ANY OF THE FOREGOING STATEMENTS MADE BY ME ARE WILLFULLY FALSE, I AM SUBJECT TO PUNISHMENT UNDER THE PENAL SECTION OF THE TOWNSHIP OF HARRISON PROPERTY MAINTENANCE ORDINANCE.

_____	_____	_____
OWNER'S NAME (PRINTED)	**OWNER'S SIGNATURE**	**DATE**

Date of Application: _____ Amount Paid: _____

Check #: _____ Cash Receipt #: _____

Insurance Certificate Provided: _____

Registration #: _____ Expires: _____

Authorized Township signature:_____